

FILE NO. 6251, Sale of Used Vehicle for Department of Human Services Programs (Qty of 2): Green, Year 1998 Chevrolet 3500 Truck and White, Year 1993 Ford Van Submit Quote No Later Than Monday, December 2, 2013 by 4:00PM

TO: Cynthia H. Griffin, Purchasing Agent
795 Massachusetts Avenue, Room 303
Cambridge, MA 02139
PH: (617)349-4310
FX: (617)349-4008

The undersigned hereby proposes to purchase used vehicle(s) from the City in accordance with the following terms.

All bids must be submitted to the Office of the Purchasing Agent no later than **Monday, December 2, 2013 by 4:00 PM**. Bids may be mailed or delivered to the Office of the Purchasing Agent. All bids must be in a sealed envelope marked **"File 6251 Sale of Used Vehicles (Qty of 2). Late proposals will not be accepted.**

The Invitation for Bid may be downloaded from the City's web site, www.CambridgeMA.gov, Online Services, Current Bid List, Invitation for Bid, File No. 6146.

An award will be made to the highest bidder for each vehicle. Bidder may bid on one or both vehicles.

The undersigned certifies that this bid is made without collusion with any other person, firm or corporation making any other bid or who otherwise would make a bid. **"The submitted bid must be without conditions, exceptions or modifications to the quote document". The City will not accept a bidder's terms & conditions.**

Questions

Questions must be submitted in writing **by 11:00 AM on Wednesday, November 20, 2013**. All questions must be faxed to the **Office of the Purchasing Agent, Cynthia H. Griffin at 617-349-4008**.

Interested Bidders may contact Keith Fay at 617-892-5343 to view the vehicles if desired.

Scope

The undersigned hereby purposes to purchase one **Green, Year 1998 Chevrolet 3500 Truck and/or one White, Year 1993 Ford Van** from the City of Cambridge in accordance with the following terms.

An award will be made to the highest bidder for the vehicle(s). The City reserves the right to reject all bids if the City considers the bids received are unreasonably low. Vehicle is sold as is.

Upon notification of award, the successful bidder(s) must forward a **certified check within ten days** made payable to the City of Cambridge for the amount of the award. Please mail checks to the following address:

**Cambridge City Hall
Purchasing Department
795 Massachusetts Ave
Cambridge, MA 02139**

At the time the Purchasing Department receives the certified check the successful bidder(s) will receive a written release and the Department of Human Services Programs will be notified that the vehicle(s) can be released to the bidder(s).

The successful bidder(s) must finalize the purchase and remove the Vehicle(s) located at, 99 Sherman Street, Cambridge, MA 02140 at the bidders own expense **within ten working days from the date of the notice of award**, excluding Saturdays, Sundays and Holidays. The Vehicle(s) & title(s) will be released to the successful bidder(s).

The equipment is being sold "as is" without express warranties and with no implied warranties of merchantability. All prices are to remain firm.

Name of Bidder _____

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Both vehicles require a jump to start the engine and they each may require additional repairs.

Price Proposal

Vehicle Green, Year 1998 Chevrolet 3500 Truck

Mileage: 95,302

VIN: 1gchk34r6wz264433

Price _____

Price in Words _____

Vehicle White, Year 1993 Ford Van

Mileage: 123,040

VIN: 1FBJS31H4PHB98277

Price _____

Price in Words _____

Signature of Bidder _____

Please fill out the following information:

Name of Bidder: _____

Individual/Company name: _____

Address: _____

City: _____ Zip code: _____

Telephone number: _____ Cell Phone Number: _____

Fax number: _____ Email Address: _____

Name of Bidder _____